

Padbury Parish Council

Minutes of the Padbury Parish Council Meeting held on Tuesday 9th December 2025 at 7pm.

Present: Councillors C Dinwoodie (Chairman), V Murray, R Manasse, S Dickens and S Ovey-Horwood and A Tulud.

Also present: C Swannell (Clerk)

100. Period of Public Participation

One resident was in attendance, however the discussion point was deferred to the Planning section.

101. Apologies

County Cllr John Chilver.

102. Declarations of Interest – Cllr Ovey-Horwood highlighted her membership of the Greener Padbury Group and the item to be discussed under Other Parish Council Business.

103. Minutes

Members approved the minutes of the Parish Council held on the 9th September 2025 as a correct record – PPC/06/25-26, although it was noted that there was an error in the spelling of Cllr Tulud's name under apologies. Members also approved the minutes of the Extraordinary Meeting held on Wednesday 5th November 2025 as a correct record – PPC/07/25-26.

104. Updates from Buckinghamshire Councillor

Cllr Chilver had sent apologies.

105. Sports Field, Play Area and Woodland

105.1 No further updates have been received in respect of the requirement for additional instalment of hand rails for the ramp and safety handrail in the disabled toilet that are preventing sign off of Building Regulations. Clerk to provide Cllr Dinwoodie with telephone contact details for Jonathan Raynor.

105.2 It was noted that a chainsaw had been purchased by Greener Padbury Group and that this could be used by Cllrs for maintenance of the woods.

Cllr Manasse advised that Health & Safety requirements are that 2 people should be in attendance for chainsaw use and at least one must have received appropriate training. Cllrs Manasse and Tulud volunteered and Members agreed that following confirmation from the insurers that the PPC policy would cover this, in the first instance one Cllr should register for the course. Clerk to check with insurers and advise Cllr Manasse of the decision prior to any courses being booked.

This will be added as an agenda item for the next meeting.

106. Planning

106.1 There were no new applications for consideration.

106.2 A resident of the Old Vicarage provided an update on alterations to the planning application to change the type of windows installed. A 'No Objection' to the original plans had been submitted and this update was not deemed as significant to change the PPC response.



107. Finance

107.1 Members noted the balances for the bank accounts as at the 30th November:

- Barclays Community Current account ending 959 £26,675.02.
- Barclays savings account ending 970 £45,021.04.
- Barclays Millennium Wood account ending 198 £14,663.51.

107.2 Members approved the following payments:

- C Swannell: £480.00 November net salary.
- HMRC: £147.54 PAYE for November.
- R Gough: £75.00 Caretaker for November. Standing order
- R Gough: £135.00 Sports field mowing September, October, November.
- L Hawkins: £75.00 Cleaning pavilion
- M Jackson: £60.00 Securing the gate for November. Standing order
- Tesco Store: £25.00 Christmas tree
- Tesco Store: £4.59 Cleaning Materials for pavilion
- Amazon Market Place: £13.99 Paper hand towels for pavilion
- Scientia Services Ltd: £25.00 EEIT check for pavilion electrical equipment
- Octopus Energy: £119.20 Pavilion electricity
- E-on: £208.20 Street Lighting

107.3 Members noted payments paid between meetings, as detailed at end the of the agenda, together with the income received in November.

107.4 Members reviewed and agreed the Receipts, Payments and Summary Report including budget/actuals statements as at 30th November 2025.

107.5 Members agreed the appointment of Mrs B Knight as Internal Auditor for review of 2025-26 accounts.

107.6 Members reviewed the bank reconciliation as at 30th November 2025 and this was countersigned by Cllr Tulud.

107.7 Members discussed and approved the draft budget 2026-27, and noted:

- There is no overall increase on the current budget;
- S.106 funds remain outstanding pending sin-off of Building Regulations. Clerk to establish if the remaining balance of c.£800 can be claimed for the new water heater in the kitchen and the recently installed blinds in the pavilion.
- Income from the Table Tennis Club is determined by their position in the league and therefore the number of matches remaining.
- Devolved Services update is currently awaited from Bucks CC.

107.8 Members approved the Precept for 2026-27 to remain at current level.

108. Other Parish Council Business

108.1 The issues with rocks and other obstacles on verges was discussed and it was agreed that it would have to be determined whether the various verges were privately owned or the responsibility of Bucks CC, in which case the alternative solution may be for bollards to be installed at a cost to the PPC.

It was also noted that the verge and parking area outside the play area was in a poor state and agreed that quotes for repair would be deferred and added as an agenda item for the next meeting.

108.2 Engagement Sub Committee Update:

- Updates to Website have been discussed and quotes are currently awaited.
- Facebook has been updated and is operating on a trial basis. A number of positive comments have been received.
- Priority is being given to the update of PPC email addresses to gov.uk.
- Aspects of the Padbury Pump are being reviewed and Cllr Ovey-Horwood has agreed to take over the responsibility for advertising from Sue Hamp.



108.3 Planning Sub Committee update:

- A meeting had been held prior to the meeting with Land & Partners acting on behalf of All Souls College.
- There are concerns that there may be intention for further development than that listed in the current proposal.
- Nothing further has been heard on the proposal and a Planning Application is anticipated to be submitted in December or January.

108.4 A copy of the Asset Register had been circulated prior to the meeting.

Feedback from judges of the Best Kept Village Competition have included reference to old and poor condition sports field equipment.

Some items were the property of the now defunct Padbury Cricket Club and Cllr Manasse will attempt to contact last know members of the Club to discuss removal or disposal. Cllr Dinwoodie will also add a notice to Facebook to identify any claimants of the equipment.

It was agreed that Cllr Dinwoodie will deal with sale or disposal, once confirmed that the PPC has permission to do so.

108.5 As general working parties undertake various activities it was noted that there may be a need for safety/protective equipment and tools and Members were noted that there is £500 allocated in the budget for this purpose.

108.6 Greener Padbury Group has secured a £1,000 grant from Heart of Bucks for planting 20 trees and permission was sought from PPC for the type and position of these trees. Members discussed and agreed the possibility of additional cherry trees and verges and the need for diversity and different age of trees in the Millenium Wood.

Cllr Dinwoodie will check with Bucks CC Highways regarding planting on verges, and Cllrs Manasse and Ovey-Horwood agreed to undertake a walk-around the village to identify and recommend suitable planting areas and feedback to all Cllrs.

108.7 Members confirmed the date of the next meeting to be Thursday 5th February 2026, and that further meetings in 2026-27 would be arranged bi-monthly and each held on a Wednesday evening. Clerk to check existing pavilion bookings and circulate proposed dates prior to the next meeting.

109 Funding

HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street. Await decision.

110 Contracts and Similar Matters

110.1 An update on Devolved Services information is still awaited from Buck CC.

110.2 No written quote for 2026 has been received from Lynch Garden Services has been received, although verbal confirmation of no change to current rates has been advised.

111 Meetings, Events and Training

No upcoming events. Clerk to review bookings for year to date.

112 Maintenance/Environmental Issues

Cllr will publish revised Jobs Around the Village list when all responses received.

113 Dates of next meetings - Members to note dates:

5th February 2026. Further dates for 2026-27 to be circulated prior to next meeting.

Meeting closed at 8.40 pm.

Signed  Chairman / Date 5th Feb 2026